

**DISCIPLINARY CODE FOR STUDENTS  
OF THE FACULTY OF EDUCATION  
OF CHARLES UNIVERSITY**

*Under sections 27 (1) (b) and 33 (2) (e) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws (“the Higher Education Act”), as amended, the Academic Senate of the Faculty of Education has adopted the following Disciplinary Code for Students of the Faculty of Education of Charles University as an internal regulation of the Faculty:*

**Article 1**

**Introductory Provision**

In accordance with Art. 3 (13) of the Disciplinary Code for Students of Charles University (“the Disciplinary Code of CU”) this Disciplinary Code for Students of the Faculty of Education of Charles University (“the Code”) provides certain rules for the Disciplinary Board of the Faculty (“the Disciplinary Board”) and the rules of procedure for the Board at the Faculty of Education (“the Faculty”). Infringements of disciplinary rules by students, the imposition of sanctions for these infringements, disciplinary proceedings, and appeal proceedings are governed by the Disciplinary Code of CU.

**Article 2**

**Disciplinary Board of the Faculty**

1. The Disciplinary Board consists of 6 members of which 3 are students and 3 are members of the academic staff. The Disciplinary Board has 4 alternate members of which 2 are students and 2 are members of the academic staff. Members of the Disciplinary Board and their alternate members must be members of the academic community of the Faculty.
2. Members and alternate members of the Disciplinary Board are appointed and removed from office by the Dean with the previous consent of the Academic Senate of the Faculty.
3. The term of office of members of the Disciplinary Board is two years.
4. The membership of the Board terminates before the expiration of the term of office of a member of the Disciplinary Board by the delivery of a letter of resignation to the chairperson of the Disciplinary Board, termination of membership of the academic community of the faculty, or by removal from office by the Dean. The grounds for the termination of membership of the Disciplinary Board also apply by analogy for alternate members.
5. The position of a member of the Disciplinary Board vacated under para. 4 is, for the remaining period of the term of office of the leaving member, taken by an alternate member determined by the chairperson of the Disciplinary Board.
6. Administrative and operating matters related to the activities of the Disciplinary Board are ensured by the Dean’s Office.

**Article 3**

**Certain Rules of Procedure for the Disciplinary Board**

1. Consideration of disciplinary infringements of students enrolled in the Faculty is governed by the Higher Education Act<sup>1</sup>, the Administrative Procedure Code<sup>2</sup>, and the Disciplinary Code of CU<sup>3</sup>.
2. Within 7 calendar days of receiving a proposal from the Dean to consider a disciplinary infringement under Article 4 (2) of the Disciplinary Code of CU, the chairperson of the Disciplinary Board sends the student a notice of the commencement of disciplinary proceedings and a counterpart of the Dean's proposal for consideration. After delivery of the notice and the Dean's proposal to the student, the chairperson sets a date for the Disciplinary Board session and invites the student whose disciplinary infringement will be considered to the Disciplinary Board session.
3. Disciplinary Board members and alternate members are obliged to participate in the session of the Disciplinary Board to which they are invited. If the chairperson knows that a member of the Disciplinary Board cannot attend the session, the chairperson invites the relevant alternate member to maintain parity representation on the Disciplinary Board. At a session to which he was invited, an alternate member has the rights and duties of the Disciplinary Board member. The proposal for a decision on the disciplinary infringement may be approved by the Disciplinary Board providing that parity representation is maintained at the given session. An alternate member is invited to the first session in the term of office by the Dean.
4. If the Disciplinary Board considers a disciplinary infringement by a member of the Board, an alternate member participates in the session of the Disciplinary Board instead of the member.
5. The Disciplinary Board may, upon proposal of a member, decide on individual cases by secret ballot. In other cases, the members of the Disciplinary Board vote by acclamation.
6. Disciplinary infringements are always considered in a closed session<sup>4</sup>.
7. The chairperson of the Disciplinary Board may request the Dean's Office to ensure expert assistance.

#### **Article 4** **Transitional and Final Provisions**

1. Disciplinary proceedings commenced before the date of effect of this Code will be completed under this Code.
2. The term of office of the members of the Disciplinary Board appointed before the date of effect of this Code is not affected.
3. The Disciplinary Code for Students of the Faculty of Education of Charles University approved by the Academic Senate of Charles University on 23 January 2009 is hereby repealed.
4. This Code comes into force on the date of approval by the Academic Senate of Charles University<sup>5</sup>.
5. This Disciplinary Code becomes effective on 1 October 2017.

The Academic Senate of the Faculty of Education approved this Code on 30 May 2017.

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<sup>1</sup> S. 69 of the Higher Education Act.

<sup>2</sup> Act No. 500/2004 Sb., the Administrative Procedure Code, as amended.

<sup>3</sup> In particular Articles 4 and 5 of the Disciplinary Code for Students of Charles University.

<sup>4</sup> S. 49 (2) of the Administrative Procedure Code.

<sup>5</sup> S. 9 (1) (b) of the Higher Education Act.

Academic Senate of Charles University approved this Code on  
.....2017.

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